



Our service helps you prepare your census return by checking that the information held on your SIMS (Schools Information Management System) is accurate and complete. We will carry out this check three times per year. This service is delivered remotely.

## Our service includes:

- An integrity check of your school's SIMS data to identify where there is missing information
- Producing a dummy return and school summary report that you can check against known school data, for example, to confirm that special educational needs (SEN) data is up to date
- A second (optional) stage of this service involves updating and adding any extra data and producing a return ready for authorisation. This additional stage is priced according to the amount of work involved, that is over and above the ½ day already allocated to each Census





## **Key benefits**

- Full check of your SIMS data to make sure it is accurate and complete
- Highlight any omissions in your data prior to Census date
- Produce a dummy return and summary report so you can check it against known school data

Contact us today to discuss your requirements

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