This course of workshops is designed to help you gain the knowledge required in the world of academy finances and operations. The differences between a maintained school and an academy is the primary focus.

Six sessions provide a confidential, open minded, non-judgemental space and enable you to take the important ‘time-out’ to focus and reflect on personal and professional development.

1. Constitution and composition of an academy
   - Trend of government direction
   - Regional Schools’ Commissioner
   - Governance and management structure
   - Academies Financial Handbook (AFH)
   - Academies Accounts Direction (AAD)
   - Company secretary

2. Funding hierarchy & other income streams
   - Differences between maintained schools’ and academies’ funding
   - Sources of government and third party funding
   - New language of academy funding
   - Difference between your DSG and ESG

3. Expenditure
   - Impact on your chart of accounts
   - How best to implement change
   - Alternative financial management systems
   - Understanding your scheme of delegation

4. Governance & financial reporting
   - Financial reporting requirements and deadlines
   - Review and implement new policies
   - Implement financial control and accountability
   - Risk management

5. Responsibilities previously undertaken by the LA
   - Academy’s responsibility as an employer
   - Relationship with HMRC and HSE
   - Importance of a suitable payroll provider
   - Teachers’ and local government pension schemes
   - Reporting health & safety incidents and first aid risk assessments

6. Consolidation of the programme, and the opportunity to ask deeper questions

For more information on pricing & course descriptions call 0345 222 1551 • Option 5
email sales@schoolbusinessservices.co.uk
MAT growth elements

- **Finance**
  - MAT budget management
  - Financial risk summary
  - Due diligence

- **Governance**
  - Board restructures
  - Student attainment reviews
  - Finance training

- **HR**
  - Change management and TUPE
  - Staff CPD planning
  - Recruitment

- **ICT**
  - Infrastructure reports
  - Broadband and tech reviews
  - Online backup solutions

- **MIS**
  - Database migrations
  - System health checks
  - Key module training

- **Marketing**
  - Website development
  - External signage
  - Prospectus design

- **SBS Online - Budget management software**
  - Accurate salary forecasting
  - Curriculum KPIs
  - Exclusive features for MATs

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**Our flexible approach**

We can offer comprehensive services, bespoke projects and ongoing support. Additionally, we can work effectively to support your existing suppliers along your growth timeline.