

BETA This is a new service – your [feedback](#) will help us to improve it.

The way you sign-in to SERVICE NAME has changed

We need to create a new DfE Sign-in account for you based on your on Secure Access details, if you have not done so already please sign-in with your secure access details below and we will guide you through the process.

DfE Sign-in

DfE Sign-in is the new way to sign-in to access some specific education sector services.

Sign-in

Email address or Secure Access username

Password

[I've forgotten my password](#)

Sign in

STEP 1

Sign-in

If this is your first time here, enter your Secure Access username and password to begin creating a DfE Sign-in account.

If you have already set up a DfE Sign-in account and attempt to use your Secure Access details, you will be shown the 'Already migrated' page (see **EXCEPTION 2**)

If your account has not been migrated to DfE Sign-in yet, it is important that you enter your Secure Access username and password in order to start the on-boarding journey. Please do not enter your email address unless you have already migrated.

BETA This is a new service – your [feedback](#) will help us to improve it.

The way you access 'SERVICE NAME' is changing

We need to create a new DfE Sign-in account for you based on your on Secure Access details.

We will ask you for an up to date email address and to create a new password.

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STEP 2

Information page

BETA This is a new service – your [feedback](#) will help us to improve it.

Your details

We have identified your account from Secure Access.

Name	Stephen Walker
Email address	stephenwalker@example.com
Organisation	Department for Education URN: 123456

[Continue](#)

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STEP 3

Your details

To confirm we have the correct account, we will display the details we have retrieved from Secure Access

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Your email address

To access your services through DfE Sign-in your email address will become your username.

If your email address is not private or you don't have access to it you will need to change it.

Which email address do you want to use?

stephenwalker@example.com

Use a different email address

Continue

STEP 4

Your email address

DfE Sign-in uses your email address as your username, so it's important that it's up-to-date, and that you have access to it. You can use the email address we retrieved from Secure Access, or use a different one.

If you do not have an email address associated with your Secure Access account, you will see **EXCEPTION 3** instead.

If you enter a new email address that is already associated with a DfE Sign-in account, you will be shown **EXCEPTION 1**

We've received a request for your DfE Secure Access email address to be confirmed.

Your verification code is:

PJ7LJB6B

To verify your email, follow the link below and enter the above verification code when asked: <https://interactions.signin.education.gov.uk/009c7b44-9c20-44f4-ace0-d92bb4c15f1e/migration/009c7b44-9c20-44f4-ace0-d92bb4c15f1e/confirm-email>

Thank you

DfE Sign-in

If you did not ask to confirm your email address, please delete this email.

STEP 5

Email

We need to confirm that your email address is correct and you have access to it, so we send you a verification code.

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Email confirmation sent

We've sent you an email to stephenwalker@example.com containing a verification code.

[Resend email](#)

Confirm your email address

Enter your verification code to confirm your email address.

Verification code

[Continue](#)

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STEP 6

Confirm your email address

Enter the code from the email we sent you.

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Create password

Enter a new password for your DfE Sign-in account.

Password

Your password must be at least 12 characters

Confirm password

Save

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STEP 7

Create password

You now need to create a new password for your DfE Sign-in account. We don't ask you for special characters, we simply want your password to be a minimum of 12 characters.

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Your DfE Sign-in account is set up

You can sign in using your email address and your new password.

[Sign in](#)

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STEP 8

Complete

Your DfE Sign-in account is setup. Follow the Sign-in button and sign-in using your email address and password.

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Account already exists

A DfE Sign-in account already exists with the email address .

You can sign-in to that account to continue, or go back and change the email address you wish to use.

[Sign-in](#)

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EXCEPTION 1

Account already exists

You will see this page when entering an email address that is already associated with a DfE Sign-in account.

BETA This is a new service – your [feedback](#) will help us to improve it.

Sign in with your new details

You have already created a DfE Sign-in Account

Please sign-in with the email address and password you gave when creating your new DfE Sign-in account. If you have forgotten your password, use the link provided on the sign-in screen.

[Back to sign-in screen](#)

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EXCEPTION 2

Already migrated

You will be shown this page if you use your Secure Access details to sign-in again anytime after completing the migration process.

BETA This is a new service – your [feedback](#) will help us to improve it.

Enter an email address

To access your services through DfE Sign-in your email address will become your username.

New email address

We will send you an email to confirm your new address

Continue

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EXCEPTION 3

Email an email address

You will see this page if you do not have an email address associated with your Secure Access account.